

Alpha Chapter



Phi Beta Mu

INTERNATIONAL SCHOOL BANDMASTER FRATERNITY

January 2019

Ladies and Gentlemen:

In connection with the Texas Music Educators Association Convention-Clinic on February 13-16, 2019, members of Alpha Chapter Phi Beta Mu, will be gathering in San Antonio for our **Official Business Meeting** of the year.

The following items demand your immediate attention:

1. DUES - Using the link sent to you, follow the instructions to pay your dues, make breakfast reservations, and donate to the Hall of Fame. **Remember that there is a \$10 late fee if you do not pay your dues promptly.**

2. BALLOT FOR NOMINEES AND BREAKFAST RESERVATIONS- click on the link and follow the instructions to read biographical information and vote for nominees. Please note the **FEBRUARY 8th DEADLINE** for completing Ballots and Breakfast Reservations.

The following items are posted on the TMEA web site:

1. MINUTES of Alpha Chapter Meetings in February 2018.

2. TREASURER'S REPORT FOR 2018.

3. ROSTER of Phi Beta Mu Committees and Board Members

SCHEDULE OF EVENTS

1. PHI BETA MU HALL OF FAME COMMITTEE - 7:00 PM, WEDNESDAY, FEBRUARY 13, 2019, MILAM ROOM, MARRIOTT RIVERWALK HOTEL.

2. MEMBERSHIP COMMITTEE - 10:00 AM, THURSDAY, FEBRUARY 14, 2019, RIVER TERRACE ROOM, MARRIOTT RIVERWALK HOTEL, Vice President and Membership Chairman, **Evelio Villareal**, presiding. **IMPORTANT: Sponsors of Candidates MUST attend.** Also anyone wishing to speak for, or in opposition to, membership of the new candidates **MUST** appear at this meeting.

3. BOARD OF DIRECTORS MEETING - 1:30 PM, THURSDAY, FEBRUARY 14, 2019, RIVER TERRACE ROOM, MARRIOTT RIVERWALK HOTEL, President **Steven Moore**, Presiding. President Moore has advised that all Committee Chairpersons (or their proxies) are to attend both the Board and Official Business Meetings to make reports. Please complete reports in written form and have a copy for the Secretary-Treasurer. The Board consists of the President, Vice-President, Secretary, and elected Board members, plus ALL Past Presidents. If you are one of these, please be present.

4. CHAPTER OFFICIAL BUSINESS MEETING - 9:45 PM, THURSDAY, FEBRUARY 14, 2019, CONVENTION CENTER STARS AT NIGHT BALLROOM 1, President **Steven Moore**, Presiding.

Active members who are to remain members of the fraternity **MUST ATTEND** at least every other annual business meeting or **present in writing prior to the meeting to be missed a statement** through the Secretary to the Board of Directors justifying the absence. **PAYMENT OF DUES WITHOUT ATTENDANCE OR WRITTEN STATEMENT DOES NOT SATISFY THE ATTENDANCE REQUIREMENT.** (Constitution.)

OFFICIAL CHAPTER MEETING ORDER OF BUSINESS

1. Visit with your Brothers and Sisters
2. Call to Order; Reaffirmation of Membership
3. Receive and act on yearly Committee reports
4. International Activities Report
5. Recognition of guests
6. 2018 Membership Candidate Report
7. Nomination of candidates for 2019
8. Sign up TBA Reading Band. Adjourn

Prior to the Chapter Business Meeting Thursday evening, there will be an envelope for each **ACTIVE** and each **RETIRED ACTIVE** member at the Registration Desk. If you have previously paid, your Breakfast Ticket will be inside the envelope. RETURN ENVELOPE TO WORKERS AS YOU ENTER THE DOOR. The completed envelope will serve as your attendance record. **Please leave the envelope with Doormen, DO NOT TAKE WITH YOU. THANKS!** It is essential that I have your current email address to facilitate communication with Phi Beta Mu International. If you have not done so, I urge you to register on the Phi Beta Mu International web site.

5. **INSTALLATION BREAKFAST (\$32.00) - 7:00 AM, SATURDAY, FEBRUARY 14, 2019, MEZZANINE SALONS D, E, F, MARRIOTT RIVERWALK HOTEL.** President **Steven Moore**, presiding. New members installed. NON MEMBERS may not attend the Breakfast or Installation.

Again, please note the **FEBRUARY 8th DEADLINE** for completing Ballots and Breakfast Reservations. If you have any concerns or questions, please contact me on my cell: **214-417-1042**; or email: sscoulson@gmail.com.

I am looking forward to seeing you in San Antonio!

Fraternally,

Scott Coulson
Secretary-Treasurer

**ALPHA CHAPTER, PHI BETA MU
MINUTES OF MEETINGS, FEBRUARY 2018**

MEMBERSHIP COMMITTEE MEETING

The meeting was called to order by **Vice President Steven Moore**, Thursday, 15 February 2018, at 7:00 AM and 10:00 AM in the River Terrace Room of the Marriott Riverwalk Hotel, San Antonio, Texas. Present were: **Steven Moore- Chairman, members: Ruben Adame, Charlotte Royall, Rob Myers, Bethann Adams, Gloria Ramirez, Tim Rhea, Scott Coulson, Evelio Villareal, President Todd Clearwater, and Secretary Gary Wells. Bruce Beach** was absent. Chairman Moore outlined the agenda to the Committee and distributed supporting data, and spoke regarding ethics and confidentiality of information presented on each nominee. The committee next heard comments from the sponsor and cosponsors regarding their candidate. In Executive session all nominations and supporting documents were then reviewed along with a tally of Fraternity voting. This was followed by committee voting on each candidate. The following were approved for induction into the Fraternity on Saturday: **Missy Allen, Reagan Brumley, Levi Chavis, Michael Dick, Steven Dojahn, Jorge Garcia, Paul Heuer, Pam Hyatt, Chris Lambrecht, Tim Linley, Joey Lucita, Shawn McAnear, Chris McLellan, Reece Nagai, Cody Newman, Emerico, Perez, Rod Rodriguez, Shane Shinsato, Juan Sosa, Thomas Turpin, Jed Weeks, Chris Yee. Stacy Dunn** was added to the list of inductees as he was unable to attend the 2017 breakfast/installation meeting.

In further business, Secretary Wells informed the committee of status changes of members, requests for transfer, excused absences for the Business Meeting, and deceased members.

The meeting was adjourned by common consent.

Respectfully submitted, **Scott Coulson, Secretary.**

CHAPTER BOARD MEETING

The meeting of the Board of Directors was called to order by **President Todd Clearwater** at 1:30 P.M. on Thursday, 15 February 2018, in the River Terrace Room of the San Antonio Marriott Riverwalk Hotel. Present were: **Secretary-Treasurer Gary Wells; Board Members: Danny Allen, Kristin Hames, Jeff Jones, Dana Pradervand, Frank Sosa, Mary Santarelli, Perry Morris, Rusty Lay, Kathy Johnson, Eddie Benitez, Randy Hunsaker, June Bearden, Sharon Kalisek, Cindy Lansford, Scott Coulson, Greg Countryman, and Keith Bearden.**

Mary Ellen Cavitt, Tommy Moore, Mark Buley, Sherry Poteet, and Glenn Lambert were absent.

Committee Chairmen present were Steven Moore, Joey Paul, Cody Myers, Kenny Capshaw, Evelio Villarreal, and Ben Gollehon.

Frank Sosa moved approval of the Minutes of the February 2017 meeting as posted on the web site. **Dana Pradervand**, second. Unanimous. **Sharon Kalisek** moved approval of the Financial Report as posted on the web site. **Joey Paul**, second. Unanimous.

Gary Wells made a motion to transfer monies from the current Alpha Chapter financial institution to the institution of choice for the incoming Secretary/Treasurer. **Frank Sosa**, second. Unanimous.

The President next asked for the Secretary's Report on status of the chapter. **Secretary Wells** reported that at present there are 304 Active members; 237 Retired Active; 20 inactive members for a total of 561. 291 have been installed in the Hall of Fame.

COMMITTEE REPORTS

PUBLIC RELATIONS COMMITTEE, Joey Paul, Chairman, outlined the continued use of congratulatory signs to both the new Phi Beta Mu members and to those members whose groups are selected to perform at the 2018 TMEA Convention. The committee recommended that members of the P & R Committee continue to furnish people to pass out programs at PBM concerts.

TBA CLINIC COMMITTEE, Todd Clearwater in lieu of Mary Ellen Cavitt, Chairman, offered two recommendations for TBA; (1) "Avoiding Trouble at Work –Understanding the Ins and Outs of Finances, Hiring, and Administrative Expectations" and the selected presenters will be 3 excellent administrators

representing different regions in our state: Peter Warshaw from Leander ISD, Jeff King from Irving ISD, and Cody Myers from Amarillo ISD. (2) "Planning Every Rehearsal for Maximum Effect – If it isn't written down, it won't happen!" and the clinician will be Mr. Joseph Munoz from Pearland High School.

OUTSTANDING CONTRIBUTOR AWARD, Cody Myers, Chairman, reported his committee had decided to recommend **John Tarpley, Tarpley Music Company** for the award this year.

OUTSTANDING YOUNG BANDMASTER, Kenny Capshaw, Chairman announced the selection of **Jason Robb** from Rouse High School, Leander ISD, in Leander. Documentation was presented to support the recommendation.

HALL OF FAME COMMITTEE, Ben Gollehon, Chairman, outlined goals, eligibility requirements, and encouraged the Fraternity at large to give nominations of those eligible for the Hall of Fame. He presented the following names for approval in 2018: **Robert Brandenberger, Billy Brawn, Robert Bryant, Jose R. Cadena, Robert Ferguson, Kenneth L. Griffin, Don T. Haynes Jr., Ron Hufstader, James Marioneaux, Larry Matysiak, Glen Ivan Oliver Jr., and Thomas Waggoner**

MEMBERSHIP COMMITTEE, Steven Moore, Chairman, read a list of those new members selected by the Committee earlier this morning (See Membership Committee List above).

Under New Business Committee Chairs were urged to upload reports to Google Drive.

There was discussion of ways in which to better utilize the BDSN. Options included a Chat Room at the TBA Convention, have booth workers explain "What is Phi Beta Mu?" and enhanced social media presence, especially the chapter Facebook page. Also discussed was the suggestion that Area Representatives reach out to the regions in their areas to have someone speak about Phi Beta Mu and what services we provide, especially to young teachers at their region meetings.

A moment of silence was held for deceased Alpha members: **Fred Junkin, J. R. McIntyre, Ben Hoaldrige, James Steit, Julanne Moer- daughter of Ben Gollehon, Bob and Anita Copeland, Sam and Bess Knepley, and Bill Goodson.**

There being no further business, the meeting was adjourned.

Respectfully submitted:

Scott Couslon, Secretary-Treasurer

Check Register - Alpha Chapter, PBM 2018

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
	1/1/2018	Previous balance				\$1,459.28
			√			\$1,459.28
180119	1/19/2018	Phi Beta Mu International - supplies		\$356.00		\$1,103.28
	1/22/2018	PayPal - Electronic deposit			\$6,672.62	\$7,775.90
	1/23/2018	Deposit - Dues, breakfast, Hall of Fame			\$302.00	\$8,077.90
	1/24/2018	PayPal - Electronic deposit			\$4,833.16	\$12,911.06
	1/29/2018	PayPal - Electronic deposit			\$2,438.02	\$15,349.08
180130	1/30/2018	Texas Bandmasters - Membership, Ad		\$950.00		\$14,399.08
	1/30/2018	Deposit - Dues, breakfast, Hall of Fame			\$990.00	\$15,389.08
	2/1/2018	Dividend - Interest			\$0.63	\$15,389.71
	2/2/2018	PayPal - Electronic deposit			\$2,930.23	\$18,319.94
	2/6/2018	PayPal - Electronic deposit			\$2,155.76	\$20,475.70
	2/6/2018	Deposit - Dues, breakfast, Hall of Fame			\$729.00	\$21,204.70
	2/12/2018	PayPal - Electronic deposit			\$2,424.74	\$23,629.44
	2/12/2018	PayPal - Electronic deposit			\$1,566.47	\$25,195.91
	2/13/2018	Deposit - Dues, breakfast, Hall of Fame			\$252.00	\$25,447.91
1099	2/13/2018	Cash for TMEA		\$300.00		\$25,147.91
955065	2/13/2018	Alicia Bourgeois, CPA - IRS filing		\$50.00		\$25,097.91
	2/14/2018	PayPal - Electronic deposit			\$844.82	\$25,942.73
995066	2/14/2018	Phi Beta Mu International - supplies		\$60.00		\$25,882.73
	2/20/2018	PayPal - Electronic deposit			\$883.66	\$26,766.39
	2/20/2018	Redeposit TMEA Cash			\$300.00	\$27,066.39
	2/20/2018	Deposit - Dues, breakfast, Hall of Fame			\$3,310.00	\$30,376.39
	2/23/2018	PayPal - Electronic deposit			\$1,224.16	\$31,600.55
180223	2/23/2018	Cindy Lansford - TMEA expenses		\$1,050.57		\$30,549.98
	2/27/2018	PayPal - Electronic deposit			\$101.35	\$30,651.33
	2/27/2018	Deposit - Dues, breakfast, Hall of Fame			\$480.00	\$31,131.33

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
995068	2/27/2018	McCully Engraving - Banners for TMEA		\$160.00		\$30,971.33
180228	2/28/2018	Scott Coulson - TMEA expenses		\$861.15		\$30,110.18
1100	2/28/2018	American Express - TMEA expenses		\$9,862.18		\$20,248.00
	3/1/2018	Dividend - Interest			\$2.87	\$20,250.87
180305	3/5/2018	Todd Clearwater - TMEA expenses		\$772.63		\$19,478.24
995067	3/7/2018	Scott Coulson - Establishment of account		\$100.00		\$19,378.24
	3/8/2018	Deposit - Dues, breakfast, Hall of Fame			\$60.00	\$19,438.24
	3/15/2018	Dividend - Interest			\$6.23	\$19,444.47
	3/15/2018	Withdrawal of monies from Education First (Account held by Gary Wells for PBM-Alpha)		\$19,444.47		\$0.00
	3/15/2018	Deposit to open new Checking and Savings accounts at Chase Bank by Scott Coulson			\$100.00	\$100.00
	3/19/2018	Deposit of Chapter Funds into new Chase Account for PBM-Alpha Chapter by Scott			\$19,444.47	\$19,544.47
	3/23/2018	Payment for lost pin			\$15.00	\$19,559.47
	3/23/2018	Dues payment			\$50.00	\$19,609.47
	3/23/2018	Supply charge for checks		\$11.47		\$19,598.00
1001	4/9/2018	Gary Wells (1/2 year stipend)		\$2,500.00		\$17,098.00
	4/11/2018	Zells Quickpay Payment from Scott Coulson			\$1.00	\$17,099.00
	4/11/2018	Scott Coulson- Reimbursement for Gary Wells Plaque		\$125.00		\$16,973.00
	4/14/2018	Balance from previous PayPal Account			\$210.92	\$17,183.92
	4/30/2018	Dividend - Interest			\$0.16	\$17,184.08
1002	5/16/2018	David Lambert (TBA Awards)		\$150.00		\$17,034.08
	5/31/2018	Dividend - Interest			\$0.12	\$17,034.20
1003	6/7/2018	David Lambert (Commission)		\$250.00		\$16,784.20
1004	6/13/2018	Phi Beta Mu International - HOF Medals/Certificates		\$228.00		\$16,556.20
1005	6/24/2018	Lindy Nelson-Paryag (HOF Bio Editing)		\$240.00		\$16,316.20
	6/29/2018	Dividend - Interest			\$0.11	\$16,316.31
1006	7/3/2018	Ben Gollehon- HOF Portraits (reimbursement)		\$123.41		\$16,192.90
	7/10/2018	Chase Sapphire- Reimbursement for HOF Booklet Printing via Zelle Quickpay		\$1,643.20		\$14,549.70
	7/12/2018	Transfer of Funds from PayPal- TBA Breakfast Payments			\$1,737.88	\$16,287.58

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
	7/14/2018	Chase Sapphire- Reimbursement for HOF Medal Engraving via Zelle Quickpay		\$28.82		\$16,258.76
	7/19/2018	Transfer of Funds from PayPal- TBA Breakfast Payments			\$1,885.58	\$18,144.34
	7/20/2018	ATM Withdrawal- For TBA		\$260.00		\$17,884.34
	7/22/2018	Chase Sapphire- Reimbursement for FMP License Renewal (Including Gary Wells)		\$50.00		\$17,834.34
	7/23/2018	Breakfast Payment			\$54.00	\$17,888.34
	7/23/2018	Breakfast Payment			\$32.00	\$17,920.34
	7/23/2018	Breakfast Payment			\$32.00	\$17,952.34
	7/23/2018	McKay Music Company donation for half of HOF Booklet Printing			\$821.60	\$18,773.94
	7/24/2018	Transfer of Funds from PayPal- TBA Breakfast Payments			\$633.18	\$19,407.12
	7/29/2018	Transfer of Funds from Venmo for Breakfast/HOF Donation			\$33.00	\$19,440.12
	7/30/2018	Chase Sapphire- Reimbursement for HOF Ceremony Photagraprer- Landers Photography		\$700.00		\$18,740.12
1007	7/30/2018	Jim Grubbs- HOF Video/DVD		\$865.25		\$17,874.87
	7/30/2018	Deposit- Change for TBA, breakfast payment			\$302.00	\$18,176.87
	7/31/2018	Dividend - Interest			\$0.08	\$18,176.95
	8/7/2018	Chase Sapphire- Reimbursement for TBA Expenses		\$7,312.66		\$10,864.29
1008	8/6/2018	Phi Beta Mu International- Alpha Chapter International Dues		\$5,304.00		\$5,560.29
	8/22/2018	Chase Sapphire- Reimbursement for CPA (Tax Return)		\$350.00		\$5,210.29
1009	8/23/2018	Gary Wells (last 1/2 year stipend)		\$2,500.00		\$2,710.29
	8/31/2018	Monthly Service Fee		\$12.00		\$2,698.29
	9/10/2018	Late Dues Payments			\$100.00	\$2,810.29
1010	9/10/2018	Steven Moore- Reimbursement for New Member Banner		\$124.92		\$2,685.37
	9/10/2018	Transfer of Funds from PayPal- Late Dues Payments			\$270.38	\$2,955.75
	9/10/2018	Dividend - Interest			\$0.03	\$2,955.78
	9/10/2018	Account Service Fee		\$12.00		\$2,943.78
	9/13/2018	Transfer of Funds from PayPal- Late Dues Payments			\$96.50	\$3,040.28
	9/13/2018	Late Dues Payments			\$40.00	\$3,080.28
	9/13/2108	Replacement Pin Payment- Venmo			\$15.00	\$3,095.28
	9/28/2018	Monthly Service Fee		\$12.00		\$3,083.28

Number	Date	Description of Transaction	C	Debit (-)	Credit (+)	Balance
	10/8/2018	Late Dues Payments			\$30.00	\$3,113.28
	10/8/2018	Late Dues Payments			\$48.25	\$3,161.53
	10/15/2018	Late Dues Payments			\$10.00	\$3,171.53
	11/1/2018	Late Dues Breakfast Payments			\$40.18	\$3,211.71
	11/14/2018	Transfer of Funds from PayPal- Late Dues Payments			\$115.92	\$3,327.63
	11/21/2018	Late Dues Payments			\$30.00	\$3,357.63
	12/28/2018	Chase Sapphire- Reimbursement for Midwest Expenses		\$841.44		\$2,516.19
	12/28/2018	Transfer of Funds from PayPal- Late Dues Payments			\$38.54	\$2,554.73
	12/28/2018	Transfer of Funds from Venmo- Late Dues Payments			\$60.00	\$2,614.73
	12/28/2018	Late Dues Payments			\$110.00	\$2,724.73
				Balance	1/1/2019	\$2,724.73